



ATUL R. SINGH

Manager-Shipping and Logistics



Doha, Qatar



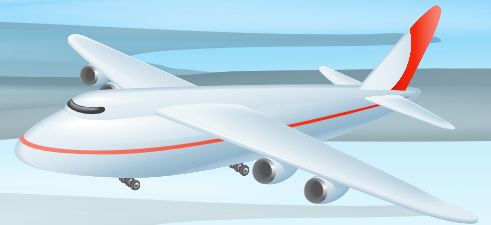
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atul2904



CARRER OBJECTIVE

Seeking a challenging position in a progressive organization that will utilize my experience, expertise and capabilities to the optimum and contribute to the company's output. • To strive towards excellence while ensuring growth for organization and self.

EDUCATION



- Post Graduate Diploma in Logistics and Supply Chain Management in Year 2011 from Mumbai University, Mumbai, Maharashtra.
- Appeared for NEBOSH (Health & Safety) IGC-1, IGC-2 & IGC-3 Exams (Result Awaited)
- Bachelor of Commerce (B. Com) in Year 1995 from Mumbai University, Mumbai, Maharashtra.
- H.S.C in Year 1992 from Mumbai Board, Mumbai, Maharashtra.
- S.S.C in Year 1990 from Mumbai Board, Mumbai, Maharashtra.

AREA OF EXPERTISE



- Logistics / Operational Planning Management
- Transportation and Distribution Management.
- General Management.
- Client Relationship Management.
- Process Improvement.
- Training and evaluating.
- Profit and Loss Monitoring.
- Calculation for container accommodation.
- Exports & Imports – Air & Ocean
- Vendor Development. (Freight forwarders, Transporters and Customs clearance agents)
- Strong Negotiation ability with Shipping Lines, freight forwarders, Customs Clearance Agents and Transporters for best freight rates which helps in increasing Companies profitability.
- Getting cargo customs cleared with the help of Customs House Agent.
- Arranging domestic transportation for closed body, FTL / LTL / Open body, Low bed Trailers.
- Reverse Logistics for damaged cargo.
- Well versed with EXIM documentation.
- Customer Service.
- Proficient with ERP System.

LOGISTICS SKILLS



- Knowledge of Exports, Imports, Freight Forwarding, Customs Clearance, Transportation, Warehousing and third party inspection.
- Managing Client expectations.
- Planning and Supply Chain Management Experience.
- Knowledge of International and Domestic shipping programs
- Ability to form, train and develop a logistics team.
- Strong proven negotiation skills.
- Ability to handle a number of projects and initiatives simultaneously.
- Vast experience of handling 3rd party logistics providers.
- Comprehensive understand of Standard transport terms and conditions.
- Well versed with Export and import rules and regulations and have thorough knowledge of Incoterms.
- Extensive knowledge of Freight forwarding and transport industry.
- Coordinating storage and delivery of goods.
- Ability to influence key decision makers and stakeholders.





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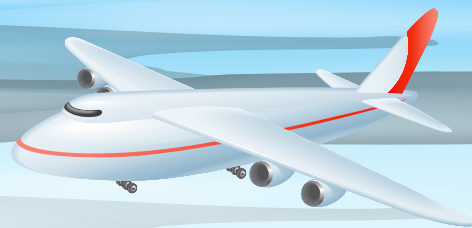
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ACHIEVEMENTS



- Upgraded logistics process within the department which helped in smooth Imports and Exports operations.
- Got the ERP upgraded related to logistics activities which helped in increasing customer satisfaction.
- Increased profitability of the company by working closely on the Air, Sea and Road freight and by developing new vendors.
- Regularly shipment used to get damaged in transit due to improper packaging, hence resolved the issue by pushing the suppliers.
- Successfully handled fast track projects like AL SAAD Multipurpose Hall, Lusail Multipurpose Hall & Qatar Handball Association, Qatar National Library & Qatar University and may more for supply and delivery within given time frame.
- Successfully handled esteemed projects like SIDRA Hospital, Qatar University, Qatar National Library and many more by supplying the material to our client within the given TAT.

OVERSEAS PROFESSIONAL EXPERIENCE

Since 01st
December 2012
to
till date

Gulf Lights Electrical Engineering W.L.L, Doha, Qatar
as a Manager – Shipping and Logistics.

It is a trading firm dealing in electrical fittings, fixtures and accessories.

JOB PROFILE: • Responsible for managing day to day activities within the department. • Planning movement of Export & Import shipments. • Ensuring that project deadlines are met. • Monitoring the Imports Procedure, Achieving targeted lead time. • Negotiating best freight (Air, Sea & road) rates from Shipping lines and freight forwarders. • In case of emergency co-ordinate with freight forwarders, CHA, Suppliers, Clients. • Taking care of Customs Clearance in co-ordination with the freight forwarders and customs agents. • Managing all supply chain activities. • Monitor the warehouse activities. • Supporting other departments within the company. • Developing robust processes and policies. • Implementing new processes and procedures.



OVERSEAS PROFESSIONAL EXPERIENCE

August 2011
to
27th November'
2012

Techno Relief Overseas (I) Private Limited, Mumbai, India
as a Shipping and Logistics Officer.

This Company is basically a trading firm which supplies relief products to the Major NGO's worldwide.

JOB PROFILE: • Planning and executing the shipping and logistics activities. • Coordinating with the Suppliers, CHA, Transporters, shipping lines for smooth movement of cargo from the factory upto port.



January 2010
to
August 2011

Hindustan Cargo Limited, Mumbai, India
as a Customer Service and Documentation.

This company is a leading Freight Forwarding and customs clearance firm. It is a part of All Cargo Group.

JOB PROFILE: Co-ordination with Shipper, Overseas Agent, Co-loader and Shipping lines, Quoting the Shipper for Freight, getting Master B/L released from shipping lines, releasing the house B/L, invoicing to the client, coordinating with the clearance team to get the shipment customs cleared from Customs authorities

April 2006
to
January 2010

SGS India Private Limited
as a Commercial Executive.

SGS India is a Multinational Company in Third Party Inspection and Testing.

JOB PROFILE: Co-ordination with the Shippers, Consignees for getting the shipment inspected. Preparing Quotations. Co-ordination with the field Inspectors to get the inspection executed. Co-ordination the National and International Labs. Issuing Inspection Certificates to the clients

